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Excel 2010 offers a wide variety of keystrokes for moving the cell cursor to a new cell. When you use one of these keystrokes, the program automatically scrolls a new part of the worksheet into view, if this is required to move the cell pointer.

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new features in Excel 2010. If you're in the latter group, you'll find an overhauled interface that radically changes how you interact with common features and functions. Either way, we've got you covered. This cheat sheet shows newcomers to the interface how to get around; it also explores features that are brand-new in Excel 2010. We've noted which

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Excel Cheat Sheet Formulas

the Quick Access Toolbar. Redo or Repeat: Click the Redo button on the Quick Access Toolbar. The button turns to Repeat once everything has been re-done. Use Zoom: Click and drag the zoom slider to the left or right. Select a Cell: Click a cell or use the keyboard arrow keys to select it. Select a Cell Range: Click and drag to select a range of cells.

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This cheat sheet shows newcomers to the interface how to get around; it also explores features that are brand-new in Excel 2010. We've noted which sections of the story former Excel 2007 users can...

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